How to Renew Pool Permit Online

Your pool permit is valid for 1 year and must be renewed if your work is not yet complete. To renew your pool permit online – follow the steps listed below.

1. Login to the Permit Portal (https://eservices.vaughan.ca)

2. The **My Permits** homepage will open where all permit files will be listed.

3. Click on **Renew.**

4. To continue – click **YES** to **confirm** your intention to renew the permit.

5. Click on **Fees** and you will be directed to Fees Payment section. Select **Pool Permit Renewal Fee**. Click on **Pay Selected Fees**. *Please note: Pool Permit Fees are subject to change and are non-refundable.*

6. Complete the transaction by entering in your credit card information. Select **Submit Payment**

7. Payment is processed and confirmed. Click **Continue.**

Payment Completed

Approved

You may print this confirmation page for your record. The receipt has been sent to your email.

Fee List:

- **$150.00 : Bill Number**
  Pool Permit Renew Fee $150.00

Total Payment Amount: **CA$150.00**

🗎 Print   Continue

8. **Your pool permit has been renewed**.   A confirmation will also be sent by email.

🏠 Home   Pay Online   My Profile   ⤷ Log out

My Permits / Services
Please use this section to view and manage your permits. Click Add New button to apply.

Type to filter the table columns...   ⊕ Add New

Record ID ⌄	Permit/Application #	Type/SubType/Work	Status	Acceptance Date	Address	Actions
522298		Grading & Pool Permit / Pool / Inground		2021-08-09		ⓘ Detail
512191		Grading & Pool Permit / Pool / Inground		2021-06-09		ⓘ Detail / Req Inspection
509988		Grading & Pool Permit / Pool / Inground	Renewed	2021-06-30		ⓘ Detail

From:	amanda@vgn.cty
To:	
Subject:	City of Vaughan Online Permitting Portal Payment Receipt
Date:	November-26-21 10:48:09 AM
Attachments:	PaymentReceipt.pdf

```
**THIS IS AN AUTOMATED MESSAGE, PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL**

The Online Services payment submitted on 11/26/2021 was approved by the City.

Swimming Enclosure Permit ▮▮▮▮▮▮▮ has been renewed and is valid until
01/11/2023.

Please find the attached receipt copy.

Best Regards,

City of Vaughan | Development Engineering Department

2141 Major Mackenzie Dr., Vaughan, ON L6A 1T1
Phone: 905-832-2281

Email: DEpermits@vaughan.ca

Hours: Monday to Friday, 8:30 a.m. to 4:30 p.m.
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vaughan.ca