



memorandum

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Communication
CW: Feb 3/15
Item: 1

**DATE:** January 26, 2015

**TO:** MAYOR AND MEMBERS OF COUNCIL

**FROM:** ANDREW PEARCE, DIRECTOR OF DEVELOPMENT ENGINEERING AND INFRASTRUCTURE PLANNING SERVICES

**RE:** COMMUNICATION – COMMITTEE OF THE WHOLE MEETING – FEBRUARY 03, 2015  
REPORT 07, ITEM 1  
ASSUMPTION – VILLAGIO  
Plan 65M-4077 (19T-04V04)  
WARD 2 – VICINITY OF PINE VALLEY DRIVE AND REGIONAL ROAD 7

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It has come to my attention that there is a grammatical error in the second recommendation of the above noted report. The recommendation should read as follow:

2. That the Municipal Services Letter of Credit be reduced to \$10,000 to guarantee the rectification of any deficiencies in recently completed sidewalk works. The Municipal Services Letter of Credit will be released after city staff has re-inspected the sidewalk works and are satisfied that there are no deficiencies.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Andrew Pearce', written over a large, stylized flourish.

Andrew Pearce,  
Director of Development Engineering & Infrastructure Planning Services

Copy to:  
Barbara Cribbett, Interim City Manager  
Paul Jankowski, Commissioner of Public Works  
Jeffery Abrams, City Clerk